

**SADDLEWORTH**

Parish Council

October 2023

To: All Members of the Saddleworth Parish Council

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of the **Parish Council** to be held in the **Council Chamber** at Saddleworth Civic Hall, Uppermill on **Monday 23rd October at 7:30pm** for the purpose of conducting the under mentioned business.

Yours faithfully

**K E Allott**

Clerk to the Council

**AGENDA**

**Welcome by the Chairman**

**Prayers led by Revd TBA**

1. **To receive Public Questions**
2. **Chairman’s Urgent Business**
3. **To receive apologies for Absence**
4. **Correspondence**
5. **To receive Declarations of Interest**
6. **To approve and confirm as a correct record the Draft Minutes of the Council Meeting held on 25th September 2023**
7. **To note the minutes of the Finance Committee meeting held 21st September 2023**
8. **To note the minutes of the Strategic Planning Committee meeting held 28th September 2023**
9. **To note the minutes of the Planning Committee meeting held 2nd October 2023**
10. **To note the minutes of the Communications Committee meeting held 4th October 2023**
11. **Chairman’s Allowance (Finance Committee proposal)**
12. **Accounts for Payment Income £ 4,135.00 Expenditure £23,940.04**
13. **Dates of the next meeting:- Monday 27th November 2023 at 19.30hrs**

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| **Sept 23 Payments** |  |  |  |  |
| **Bank Date** | **Supplier** | **Details** | **Code**  |  **Amount**  |
| 04/09/2023 | PUBLIC WORKS LOANS | Capital Repayment | **319** | 5,362.29 |
| 04/09/2023 | PUBLIC WORKS LOANS | Interest | **320** | 239.04 |
| 06/09/2023 | AMAZON | Oven Gloves | **307** | 7.99 |
| 07/09/2023 | ZURICH INSURANCE  | Insurance 23/24 Q1 to 31/8/23 | **108** | 1,056.44 |
| 07/09/2023 | MEMORIES MEMORIALS | Ashes Interment 5/9/23 | **206** | 360.00 |
| 07/09/2023 | BUCKLE J & SON  | Dawsons Field Grass Cutting 8/23 | **433** | 220.00 |
| 07/09/2023 | CREATIVE COPY  | 7/23 News Reports | **442** | 75.00 |
| 07/09/2023 | CHRISTAL CLEAR WINDOWS  | Gutter Clean | **306** | 50.00 |
| 07/09/2023 | STAFF EXPENSES  | Office Coffee / Tea / Hand Soap | **169** | 7.56 |
| 08/09/2023 | TV LICENCE  | TV Licence | **324** | 13.25 |
| 11/09/2023 | SPECIALIST CLEANING SERVICES | Carpet Clean - Bar & Stairs | **306** | 120.00 |
| 12/09/2023 | STAPLES | Stationery | **105** | 56.97 |
| 13/09/2023 | TESCO | Drinks - S-i-B Presentation 13/9/23 | **405** | 62.82 |
| 14/09/2023 | Salaries  | Admin - Aug 23 | **103** | 4,517.13 |
| 14/09/2023 | Salaries  | Civic - Aug 23 | **301** | 2,975.32 |
| 15/09/2023 | OMBC | General Rates - Civic Hall | **304** | 1,160.00 |
| 15/09/2023 | OMBC | Refuse collection | **308** | 265.60 |
| 15/09/2023 | OMBC | Rates - Cemetery | **211** | 48.00 |
| 18/09/2023 | AMAZON | Toilet Brushes x 3 | **306** | 5.98 |
| 19/09/2023 | BRITISH GAS  | Electricity 26/7/23 - 31/8/23 | **302** | 1,317.91 |
| 20/09/2023 | WATER PLUS  | Water 04/08 - 03/09/23 | **321** | 447.90 |
| 21/09/2023 | COMMERCE BUSINESS  | Copier/Printer Usage 26/07 - 21/08/23 | **105** | 80.05 |
| 22/09/2023 | HMRC  | Tax & NI - Admin - Aug 23 | **103** | 1,164.07 |
| 22/09/2023 | HMRC  | Tax & NI - Civic - Aug 23 | **301** | 588.72 |
| 22/09/2023 | MB HARRINGTON  | Burial -  | **203** | 300.00 |
| 22/09/2023 | MB HARRINGTON  | Ashes - | **206** | 65.00 |
| 22/09/2023 | TOYE & CO  | Past Chairman's Medals | **112** | 242.70 |
| 22/09/2023 | JWS ELECTRICAL  | Earthing Main & Kitchen Lights | **307** | 240.00 |
| 22/09/2023 | J CARTWRIGHT-PIES  | Buffet - S-i-B Presentation 13/9/23 | **405** | 200.00 |
| 22/09/2023 | CIA FIRE/SECURUTY  | Intruder Alarm Fault - Call out/Repair | **307** | 153.00 |
| 22/09/2023 | ELCONS HR/LAW  | HR/Legal Consultancy (11) | **120** | 121.20 |
| 22/09/2023 | GREENFIELD PUBLISHING | S/worth Monthly Mag - Sept 23 | **441** | 82.80 |
| 22/09/2023 | SLCC | Finance Summit 13/9/23 | **124** | 72.00 |
| 22/09/2023 | GGC MEDIA | S/worth Indy Advert | **441** | 70.00 |
| 22/09/2023 | UNIVERSAL LAUNDRY  | Clean wedding Chair Covers | **306** | 27.00 |
| 22/09/2023 | STAFF EXPENSES  | Office Coffee / Tea  | **169** | 6.57 |
| 25/09/2023 | BNP PARIBAS LEASING | Copier Lease (Quarterly) | **105** | 182.46 |
| 25/09/2023 | AMAZON | Adobe Acrobat Trial | **105** | 19.97 |
| 26/09/2023 | SHORROCK TRICHEM  | Hygiene | **316** | 274.06 |
| 14/09/2023 | GMPF | Pensions - Admin - Sept 23 | **103** | 1,009.61 |
| 14/09/2023 | GMPF | Pensions - Civic - Sept 23 | **301** | 615.63 |
| 29/09/2023 | STAFF EXPENSES | Window Cleaner Spray | **306** | 6.00 |
| 29/09/2023 | STAFF EXPENSES | Spare Keys - Cleaning Cupboard | **307** | 11.00 |
| 29/09/2023 | STAFF EXPENSES  | Batteries/Milk | **169** | 6.60 |
| 29/09/2023 | NAT WEST | Bank Charges | **168** | 32.40 |
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